



**VERTON
PROPERTIES
ASSOCIATES**

RENTAL APPLICATION

Date: _____

Non-Refundable Fee: \$35

Property Address: _____

APPLICANT

Name: _____ Phone: _____

Email: _____ Former Name(s): _____

SSN: _____ DOB: _____

Has your driver's license ever been suspended, privileges limited or revoked? Yes No

If yes, when and why? _____

Current address, including ZIP CODE: _____

Name, address and telephone no. of Landlord: _____

Length of stay: _____ Rent: \$ _____ Amt. of utilities paid by tenant: \$: _____

Reason for leaving: _____

When does your lease expire? _____ Have you given notice? Yes No

When would you like to take occupancy? _____

Former address, including ZIP CODE: _____

Length of stay: _____ Reason for leaving: _____



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Name, address and telephone no. of Landlord: _____

If the total length of the previous two tenancies is less than two years, list additional addresses with ZIP CODE:

Number of vehicles: Cars: _____ Trucks: _____ Other: _____

Plate numbers: _____

Current Employer: _____ Phone: _____

Position: _____ Employment Length: _____ NET pay/mo: \$: _____

Additional income: Amount \$: _____ Source: _____

Total of ALL monthly debt, excluding rent and utilities listed above \$ _____

CO-APPLICANT

Name: _____ Phone: _____

Email: _____ Former Name(s): _____

SSN: _____ DOB: _____

Has your driver's license ever been suspended, privileges limited or revoked? Yes No

If yes, when and why? _____

Current address, including ZIP CODE: _____

Name, address and telephone no. of Landlord: _____



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When would you like to take occupancy? _____

Former address, including ZIP CODE: _____

Length of stay: _____ Reason for leaving: _____

Name, address and telephone no. of Landlord: _____

If the total length of the previous two tenancies is less than two years, list additional addresses with ZIP CODE: _____

Current Employer: _____ Phone: _____

Position: _____ Employment Length: _____ NET pay/mo: \$: _____

Additional income: Amount \$: _____ Source: _____

Total of ALL monthly debt, excluding rent and utilities listed above \$ _____

FINANCIAL INFORMATION

Applicant Bank Name: _____

Applicant Bank Address/Branch: _____

Applicant Checking/Savings Account Name: _____



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Co-Applicant Bank Name: _____

Co-Applicant Bank Address/Branch: _____

Co-Applicant Checking/Savings Account Name: _____

MISCELLANEOUS INFORMATION

How many will occupy this rental unit? _____ Adults _____ Children _____

Names, Relationship and DOB of all occupants:

Name: _____ DOB: _____

Relationship to Applicant: _____

Name: _____ DOB: _____

Relationship to Applicant: _____

Name: _____ DOB: _____

Relationship to Applicant: _____

Name: _____ DOB: _____

Relationship to Applicant: _____

How were you referred to Overton Properties Associates, L.L.C? Newspaper Ad Sign

Note: All property locations wholly owned by Overton Properties Associates, L.L.C. DO NOT permit pets or smoking on the premises.

Personal reference: (List name, address, telephone number and relationship) _____

Emergency information: (List name, address, telephone number and relationship) _____



RENTAL APPLICATION

If you could not meet your financial obligations, who would you turn to for help? _____

Do you currently carry renter's insurance? Yes No Amount: \$ _____

Insurance Company Name: _____

Does anyone in your household smoke? Yes No

Have you ever been served an eviction notice or been asked to leave a rental property? Yes No

If yes, when and why? _____

List the Landlord's name, address and telephone no: _____

Have you ever deposited rent with a court or refused to pay your rent when it was due? Yes No

If yes, please explain: _____

Have you ever been convicted of a felony? Yes No

If yes, list the charge, year, county and state: _____

Have you ever filed bankruptcy? Yes No

If yes, when? _____

Has it been discharged? Yes No

If yes, when? _____

What type of bankruptcy? Chapter 7 Chapter 13

Have your wages ever been garnished? Yes No



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If yes, when and why? _____

Are you currently a co-signer on a loan? Yes No

I certify that all of the information listed above is truthful and complete. I give permission for a **CREDIT REPORT AND CRIMINAL RECORD SEARCH** to be run for tenant screening purposes. **THE TENANT RELEASE FORM MUST ACCOMPANY THIS APPLICATION.**

Applicant: _____ Date: _____

Co-Applicant: _____ Date: _____



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TENANT RELEASE AND CONSENT FORM

I/We, _____ the undersigned hereby authorize all persons or companies in the categories listed below to release without liability information regarding employment, income, rental history, and/or assets to Overton Properties Associates, L.L.C. for purposes of verifying information on my/our rental housing application.

INFORMATION COVERED

I/We understand that previous or current information regarding me/us may be needed. Verifications and inquiries that may be requested include: personal identity; rental history; employment history; income; assets, and; medical or child care allowances. I/We understand that this authorization cannot be used to obtain any information about me that is not pertinent to my eligibility for and continued participation as a qualified tenant.

GROUPS OR INDIVIDUALS THAT MAY BE ASKED

Past & Present Employers Welfare Agencies Veterans Administration Previous Landlords (incl. Public Housing Agencies) Retirement Systems Social Security Administration Banks Support & Alimony Providers Medical & Child Care Providers Financial Institutions

CONDITIONS

I/We agree that a photocopy of this authorization may be used for the purposes stated above. The original of this authorization is on file and will stay in effect for twelve months from the date signed. I/We understand that I/we have a right to review this file and correct any information that is incorrect.

Applicant: _____ Date: _____

Co-Applicant: _____ Date: _____

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overtonpropertiesassociates.com